



## OCTOBER REGULAR BOARD OF TRUSTEES MEETING

Nicolet College

Tuesday, October 21, 2025 at 4:30 PM CDT to Tuesday, October 21, 2025 at 8:00 PM CDT

Nicolet College (or Virtual) Red Oak Building, Room 102 Rhinelander, WI

**Meeting Details:** <https://us06web.zoom.us/j/84049298616>, +13052241968,,84049298616# US

**Meeting ID:** 840 4929 8616

**Passcode:** 529325

### Agenda

#### I. CALL TO ORDER - Time

#### II. ROLL CALL

Eric Burke  
Stephanie Byers  
Abbey Dall  
Dianne Lazear  
Bob Martini  
Bob Mott  
Jim Mulleady  
Tony Pharo  
Scott Sievert

#### III. PUBLIC INPUT

#### IV. APPROVAL OF AGENDA

#### V. CONSENT AGENDA

**A. Approval of Minutes of the Regular District Board Meeting September 16, 2025**

**B. Ratification of HSED Contracts and Credit-Based High School Program Contracts**

**C. Ratification of Business, Industry, and Government Contracts**

- Contracts without Crandon or Rhinelander High School
- Contracts with Crandon High School Only
- Contracts with Rhinelander High School Only

**D. Financials: Recap of Expenses, Status of College Accounts, Operational Cost Recap of Expenses, and Approval of Bills Payable**

**E. Employee Hires and Exits, September 2025**

**F. Program Special Circumstances TCS 10.07(5m)**

[TCS 10.07\(5m\)](#)

## **VI. REGULAR AGENDA**

### **A. Action on the 2025-2026 Mill Rate**

Megan Gerber, Vice President of Finance & College Operations, will review property valuation and ask the Board of Trustees to set the 2025-2026 Mill Rate.

That the Nicolet College Board Secretary be directed to inform the towns/cities in the Nicolet Area Technical College District that the 2025-2026 Mill Rate for the general operations of the district be established at \$0.11604 per \$1,000 of equalized valuation, and the Mill Rate for the debt retirement through the debt service fund be established at \$0.01250 per \$1,000 of equalized valuation, with the total levy being assessed at a rate of \$0.12854 per \$1,000 of equalized valuation.

#### **Roll Call Vote:**

Burke

Byers

Dall

Lazear

Martini

Mott

Mulleady

Pharo

Sievert

### **B. Proposed Remodeling Project, Four Private Toilet Rooms**

Pete Vanney, Director of Facilities, will present an overview of proposed remodeling to add private toilet rooms at a combined cost not to exceed \$195,000.00 in the Northwoods Center, White Pine Center, Red Oak Center, and Tamarack Center, and ask the Board for approval to submit the proposal to the Wisconsin Technical College System State Board.

### **C. Proposed Remodeling, Lakeside Center**

Pete Vanney, Director of Facilities, will present an overview of the proposed remodeling to add a multi-department shared repository area at the Lakeside Center, at a cost not to exceed \$59,800.00, and ask the Board for approval to submit the proposal to the Wisconsin Technical College System State Board.

### **D. Contracts at Less than Full Cost Recovery**

Dr. Bobbi Fields, Vice President of Academic Affairs, will brief the Board on this required update.

### **E. Strategic Planning**

Christin Van Kauwenberg, Director of Institutional Effectiveness & ALO, and Jenna Allen, Chief of Staff & Public Information Officer, will brief the board on strategic planning.

### **F. Fall Enrollment Report and Data Update**

Patrick Burns, Director of Strategic Enrollment, and Christin Van Kauwenberg, Director of Institutional Effectiveness & ALO, will brief the Board on the Fall Enrollment Report, and Christin will follow up with a data update.

**G. Approval of the Annual Renewal of the Memorandum of Understanding (MOU) between Nicolet College and the Nicolet College Foundation**

Heather Schallock, Vice President of Community Engagement and Executive Director of the Nicolet College Foundation, will explain any changes to the MOU and ask the Board of Trustees for approval.

**H. Vendors with Whom the College Does More Than \$50,000 Annually**

Megan Gerber, Vice President of Finance & College Operations, will brief the Board on this required update.

**I. Approval of the Designation of Deputy, Associate, or Assistant District Directors**

The Board will be asked to approve the required annual resolution. That the Nicolet Area Technical College Board of Trustees, for purposes of Wisconsin's Code of Ethics for Public Officials and Employees, Sec. 19.41(10)(b) through 119.42(13)(f), Stats., designates the following positions deputy, associate, or assistant district directors and indicates its understanding that the current occupants of those positions and the successors to those positions are state public officials to whom Wisconsin's Ethics Code applies:

1. Kathleen Ferrel, President
2. Jenna Allen, Chief of Staff
3. Bobbi Fields, Vice President of Academic Affairs
4. Megan Gerber, Vice President of Finance and College Operations
5. Al Javoroski, Vice President of Innovation
6. Heather Schallock, Vice President of Community Engagement and Executive Director of the Nicolet College Foundation
7. Jeremy Van Camp, Director of Human Resources/Title IX Coordinator

**J. Nicolet College Board of Trustees Student Representative Update**

Jacob Wojcik will give a student update.

**K. President's Briefing**

President Kate Ferrel will brief the board on the Natural Resources Assessment.

**VII. ITEMS FOR INFORMATION ONLY**

- Wisconsin Ethics Commission – reminder to submit and/or update your [Statement of Economic Interest \(SEI\)](#)
- [Video Link from Financial Training - Tax Levy with Megan Gerber on Monday, October 6, 2025](#)

**VIII. STATEMENT OF UNDERSTANDING**

**IX. ADJOURNMENT**